

# **Fox Chase IV - Phase I Condominium Assoc. Inc.**

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**c/o SURF SITE MANAGEMENT, LLC ♦ 39 Main Street  
Bradley Beach, NJ 07720-1027 ♦ 732-869-4450**

## **Open Board of Directors' Meeting RECAP/NOTES**

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**DATE/TIME/PLACE OF MEETING:** February 18, 2015  
7:00 PM  
31 Saratoga Court  
Tinton Falls, NJ 07753

**PURPOSE:** Open Board of Directors' Meeting

**BOARD MEMBERS PRESENT:** Lynda Barrood – Silva, Trustee  
Mary Danish – Treasurer  
Gary Eicken, President  
Blaine Williams, Trustee  
  
Gus Meitzner, Community Manager

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### **DESCRIPTION OF DISCUSSION:**

1. With a quorum of Board Members in attendance, the Open Board of Directors' Meeting was called to order.
2. The recaps from the November 19, 2014 meeting were reviewed. Lynda Barrood made a motion to approve the recaps. Seconded by Gary Eicken, with all in favor, the motion was approved.
3. Management reviewed financials as of December 31, 2014. No questions were raised regarding 2014 finances. Mary Danish requested a break down of Administrative Charges for 2014.
4. Management reviewed financials as of January 31, 2015. Management advised Snow Removal was approximately 3,500.00 over budget as of February 15, 2015. No questions were raised regarding 2015 finances.

5. Management and the Board reviewed Work Orders associated with 5 Saratoga Court. During warmer weather water currently flooding the front entrance will be directed to a drywell.
6. The Board reviewed and approved an Agreement for Landscaping Services with CRA Site, Lawn & Land Development for the 2015 landscape maintenance season.
7. The Board reviewed and approved an Agreement for Landscaping Chemical Services with CRA Site, Lawn & Land Development for the 2015 landscape chemical service season.
8. The Board reviewed and approved an Agreement for Landscaping Irrigation Services with CRA Site, Lawn & Land Development for the 2015 landscape irrigation season.
9. The Board reviewed and approved an Agreement for Flea and Tic Control with CRA Site, Lawn & Land Development for the 2015 season.
10. Various recommendations / issues were discussed regarding current and future services provided by CRA Site, Lawn & Land Development:
  - Final Snow Clean up should be followed the Monday after a storm.
  - Lawn cuts need to be made on a constant day of the week, such as Thursday.
11. The next meeting will be held May 20, 2015 at 32 Saratoga Court.
12. With no further business, the meeting was adjourned.